

ILLINOIS STATE BOARD OF EDUCATION
 College and Career Readiness Division
 100 North First Street, C-2015
 Springfield, Illinois 62777-0001

ATTACHMENT 1

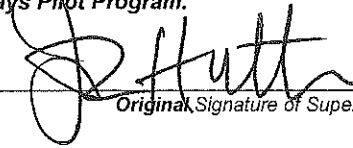
FY 2016
Electronic Learning (E-Learning) Days Pilot Program
COVER PAGE

DISTRICT NAME AND NUMBER Gurnee School District 56	REGION, COUNTY, DISTRICT, TYPE CODE 34-049-0560-02	
NAME OF SUPERINTENDENT Dr. John Hutton	E-MAIL ADDRESS jhutton@d56.org	
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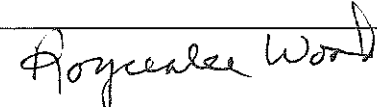
*I certify that the program contact person/district superintendent identified above is authorized to act on behalf of the institution with regard to the **Electronic Learning (E-Learning) Days Pilot Program**.*

October 9, 2015

Date



Original Signature of Superintendent

	Name of Authorized Official (Please type or print)	Original Signature of Authorized Official	Date Signed (mm/dd/yyyy)
District Exclusive Collective Bargaining Representative	Kim Woodward		10/09/2015
District Exclusive Collective Bargaining Representative			
District Regional Superintendent of Education	Roycealee Wood		10/09/2015
Administrative Officer of the District's ISC (Suburban Cook County only)			

**Terms and Conditions of Approval
E-Learning Days Pilot Program**

- 1) A school district that receives approval to participate in the E-Learning Days Pilot Program shall notify all educator licensed personnel and other employees, students, and parents that it will be implementing an e-learning program no later 10 school days after receiving notification of approval from State Board of Education.
- 2) An e-learning day shall be implemented on a districtwide basis, except as otherwise authorized under Section 18-12 of the School Code.
- 3) A school district that is approved to use e-learning days may choose to use an emergency day instead of an e-learning day; that is, the school district's participation in the e-learning program does not compel it to use only e-learning days. Further, the school district is not required to exhaust all of its emergency days before using an e-learning day.
- 4) A school district using an e-learning day shall use only educator licensed personnel under contract with the school district to deliver instruction, except that a person holding a substitute teaching license issued under Section 21B-20 of the School Code [105 ILCS 5/21B-20] may be used in cases of illness or leaves of absence.
- 5) The school district shall assign one or more school administrators to monitor the program, to include but not be limited to, verifying attendance, providing instruction should a teacher be unavailable, and overseeing student participation and the technical aspects of the e-learning program.
- 6) The State Superintendent of Education may withdraw approval of the e-learning program when evidence is presented that the school district violated the requirements, terms and conditions set forth in Section 10-20.56 of the School Code and/or the application approved under this Section.
- 7) A student unable to participate in an e-learning day due to computer problems, power outages or other circumstances beyond a student's control shall not be penalized (e.g., unexcused absences, lowering of grades) for his or her inability to participate in the e-learning instruction if the student later completes and submits the required school work within a timeframe specified by the district. A school district, however, shall not count the student as being in attendance on the e-learning day for purposes of determining average daily attendance when computing General State Aid.
- 8) A school district shall compute General State Aid in accordance with the requirements of Section 18-8.05(F) of the School Code and Section 1.420(f) of this Part.
- 9) A school district shall submit a final report specific to its e-learning program no later than December 31, 2018, and interim reports no later than 30 days after an e-learning day is used, that address, at minimum, each of the items listed in this subsection (j)(9). The reports shall be submitted in accordance with a format specified by the State Superintendent of Education. Each report shall include:

- A) a description of the process and evidence used to verify that a minimum of five clock hours of instruction or school work was provided for each student participating on the e-learning day;
- B) a summary of how each of the requirements of Section 10-20.56 of the School Code and components of the e-learning program approved under this Section were met, describing any challenges encountered and/or solutions proposed to remedy the problems identified;
- C) a summary of attendance information of students and teachers for each e-learning day used, compared to attendance information relative to students and teachers for the three days previous to the e-learning day; and
- D) a summary of feedback about the e-learning experience from a representative sampling of teachers, students and parents, and how the e-learning program was improved or modified based on the feedback received.

John Hutton

Name of Applicant

By: 10/09/2015
Date


Signature of Applicant

Superintendent
Title

Gurnee District 56 is in its fourth year as a one-to-one iPad district with all students PreK through eighth grade having access to an iPad 24 hours a day, 7 days a week. As an Apple Distinguished Program and member of the League of Innovative Schools, we believe we are as well positioned as any elementary district to pilot this eLearning Day program. Additionally, we have a state-of-the-art infrastructure that can support a project of this magnitude. This district has successfully implemented blended learning strategies in all classrooms, in every school. We do eLearning every day, and this proposal will extend our normal daily practices from classrooms into the homes of our children.

Gurnee District 56 is a very diverse school district representative of the varied cultures and income levels found within our state and across the country. With this diversity, we should be able to develop an effective eLearning program that would work in all school districts regardless of their demographics and/or level of poverty.

With four years of experience behind us, we have honed our skills at delivering content and providing personalized learning opportunities for all students. In addition, we have eDeliverable content/curriculum available to students to support the attainment of the curricular goals/common core standards in an eLearning environment such as, My Math/ConnectED, St Math, IXL, Front Row, SuperKids, Cinch, LightSale, and Achieve 3000. This robust eContent will provide great flexibility to learners and specific, targeted feedback to assist them in attaining the goals of the activity.

Apple and the Department of Education have lauded our curriculum delivery efforts and have stated through their actions that there are few, if any, school districts that do it better. We are imminently qualified to extend these practices to the homes of our families as part of this eLearning initiative.

1. Every student will have an eLearning Day eBook downloaded on their iPad for use during the emergency day. eBooks are integral part of the curriculum delivery system at Gurnee District 56. The reviewers of this application are asked to peruse the District's iBook, located on the District website at www.d56.org, that chronicles the digital success of this District. This book has been used by Apple across the world to help schools develop a successful 1:1 digital curriculum delivery system.

The eLearning book that will be developed to support the eLearning initiative will be laid out in a class by class format with a chapter for each class. These pre-approved chapters will be based on Gurnee District 56 curriculum and Illinois Learning Standards and will utilize existing instructional materials, apps, and programs. All core classes, physical education, and appropriate specials classes will be included in the book, assuring a minimum of five quality hours of instruction. Each grade level will have a unique eBook for the eLearning Days. There will be five eBooks prepared for each grade level if consecutive days of school closings are required.

Each eBook will contain the lesson plans for the day, grade level objectives, and daily schedule for each grade level. These lesson plans would be detailed by activity including the time each class will begin and end, information on how long each activity will take, detailed course content, and curriculum including choices of interactive and non-interactive activities for each child. These lessons would be delivered through the content delivery method of choice already in use by our teaching staff such as Otus, Edmodo, Schoology, Showbie or Google Classrooms. An example of a choice of interactive activity choice would be for students to either watch and participate in an attached PE lesson provided by the PE teacher or shovel the driveway for 30 minutes and log this activity on their PE log and then have a parent/guardian sign the form. Each eBook will offer students a choice in their learning experiences ranging from blended learning to activities that could be successfully completed with or without the use of technology. These options will accommodate various learning styles of students and will act as a safeguard if students experience technology problems during an eLearning activity. We will also provide a help desk for students and staff to access if they experience technology issues, and by providing students with choices, we will afford students another means to ensure a successful learning environment for them during an eLearning day.

Certified classroom teachers will be online throughout all instructional sessions and available for students, parents and caretakers to respond to questions, lead discussions and monitor participation of all students.

2. As a 1:1 school district, all students have an iPad available to them 24/7, which will provide all students a means to access the internet. Although internet access is nearly ubiquitous in our community, eLearning days could present us a new set of problems based on the day care arrangements made by parents. To cover those unknown issues, as well as an assumption that some families may need help in accessing the internet, we have partnered with our local internet provider who will provide \$9.99 a month internet access for low-income families. We will purchase Kajeet portable mi-fi units for family check-out and make them available at the apartment complexes housing low income families and other public service agencies. Our staff will identify all families needing assistance with connectivity and will assist them in finding a low cost or free connectivity solution. Our goal is 100% accessibility for all students regardless of their day care arrangements.

We will provide eLearning Day trainings both at school and in the evenings for students and parents. Steps and options for accessing the internet and procedures for participation in the planned eLearning day will be reviewed.

Technical support will be provided throughout the day by having a highly-qualified staff member available field technology questions from students and staff and troubleshoot via a hotline or through a digital helpline should the challenge not be internet related. This contact information will be featured prominently on the cover and throughout each eLearning Day eBook.

3. Gurnee District 56 currently provides a high level of personalized instruction for all students, including those with special needs. An eLearning day would be no different as it would be an

extension of expected classroom support to the homes of our children. Students with special needs such as ELL, bilingual, and special education will be provided modified instruction and eBooks created collaboratively between the regular classroom teacher and the ELL or special education teacher. Those students receiving special services will be provided specific instructions based on their exceptionality on how those services will be delivered to them during an eLearning day.

All students in our district enrolled under the McKinney Vento Act have access to an iPad 24/7 just as their non-homeless peers, and their eLearning day will look very similar to the day they experience while in school attendance.

We do not have a physical education waiver, and as such, provide physical education classes to all students five days a week. The iPad is already an integral part of the physical education instructional program that takes place inside of the walls of our schools. The eLearning day would provide similar learning activities.

4. Each student will be required to log into their class via the tool their teacher is already using to deliver interactive instruction on a daily basis. These choices include but are not limited to: Otus, Google Classroom, Edmodo, Schoology, Showbie, or Nearpod.

Students who are unable to participate through and LMS due to circumstances beyond their control will still be required to complete the chapters in the eBook as the downloaded content does not require internet access and the fully charged iPad does not require AC power. As stated earlier, students will be provided choice as to what they learn and how they learn it. Lessons not requiring connectivity will be offered to students to ensure a meaningful day of learning regardless of the students' ability to be connected. Evidence of participation will still be required including completed assignments and evidence of in home activity in the form of pictures, videos, blogging or a variety of other digital submissions.

5. Each student's day will be scheduled just as the lessons are laid out during a normal school day. Teachers will guide their students to the start of each lesson via the learning management system (LMS) of choice, as noted above. Teachers will provide pacing guidelines for each portion of the lesson. (i.e. "Take approximately 10 minutes to read the passage on page 8 of the eBook, find and highlight the most powerful statement in support of your argument and post it on the Google Doc.")

6. We will provide eLearning Day trainings both at school and in the evenings for students and parents. Steps and options for accessing the internet and procedures for participation in the planned eLearning day will be reviewed. On an eLearning day, the District's School Messenger system will notify parents of the need for them to access the eBook on the students' iPads or locate the screencast on the district's website for directions on how to begin their students' at-home learning experience. The district will also take advantage of the existing social media tools such as Facebook and Twitter to provide this notification to parents who may not have been reached by phone.

7. All staff will continue to utilize the existing tools in place during a normal school day. The staff training would primarily focus on the eLearning Day procedures specifically. Simulated eLearning Days, prior to an actual eLearning day, will take place so all students and teachers can work through the process and procedures together. Just as we practice fire drills to be prepared in the eventuality of a real fire, we will provide extensive training and practice to students and staff, prior to an eLearning day, to ensure a successful learning experience for all children.

8. Discussions with the Teachers' Union have already begun with their leadership team. The plan will be thoroughly reviewed with teachers, and their input will be sought. Teacher training will be a key part of a successful program. That training will include an opportunity for teachers to revise the plan on an on-going basis. The goal of the pilot will be to review and modify the plan throughout the three-year process to develop a plan that can be implemented by all schools regardless of demographics and/or poverty levels. Gurnee District 56 has an excellent working relationship with its union and looks forward to using this pilot plan to strengthen that relationship through the collaboration necessary to ensure a successful pilot experience.

9. As an Apple Distinguished Program, we have already and will continue to address and solve issues related to our digitally based instructional system. During and following our first eLearning Day students, staff, and parents will be provided a tool for chronicling challenges that they experienced allowing the district to conduct a comprehensive review of the day to determine necessary modifications for future eLearning days. Further, as we have consistently stated in this application, our goal is for the eLearning day not to be an event but a replication of our normal school day extended to the homes of our children. With our current success in blended in learning, Gurnee District 56 is well positioned to accomplish this goal. No school district in this state has used instructional technology to better deliver curriculum to its students than this District has, and as such, is a perfect site for this pilot program.

Reporting

Throughout the course of the pilot we will use the following process to collect data and information to report on the efficacy of the eLearning experience:

*Attendance shown in online delivery systems

*Online activity logs available through our Smoothwall Mobile Device Filtering System

*Quality and quantity of submitted work as evidence and artifacts of learning

*Google Form Survey following each eLearning day for staff, students and parents

*Let's Talk Online Forum <http://www.k12insight.com/Lets-Talk/embed.aspx?k=WY5DXDLT>